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Description Q - 4.X backup and restore
Manager   ADMIN

Hot Tip Text

Backing-up and Restoring a 4.x Office Medic Database

The information in this Hot Tip applies to:
Office Medic v4.x user

This hot tip provides instructions on backing-up and restoring the Office Medic database.

Backing-up the Database:

1. Close Office Medic.

2. Stop the SQL Server Desktop Engine by double-clicking on the SQL Server Manager icon located in the system tray (bottom right-hand corner of the desktop). Select the **Stop** button. This will stop your SQL Server.

3. Open folder:
C:\Program Files\QRS Diagnostic\Office Medic\Database\MSSQL$OFFICEMEDIC\Data
In this folder there are two files: OfficeMedic_Data.MDF and OfficeMedic_Log.LDF

4. Copy these two files to a secure location. This is the "back-up" copy of your Office Medic database. You may copy these files as often as needed to maintain a current back-up file.

5. Open the SQL Server Service Manager as instructed in Step 2 and select the **Start** button.   Close the SQL Server Manager.

6. Open Office Medic.

Restoring the Database:

*** WARNING ***
Restoring your database will erase all current data located in the Office Medic database and replace it with the data contained in the "back-up" file.

1. Close Office Medic

2. Stop the SQL Server Desktop Engine by double-clicking on the SQL Server Manager icon located in the system tray (bottom right-hand corner of the desktop). Select the **Stop** button. This will stop your SQL Server.

3. Copy and paste the two "back-up" files from the secure location into the following location:
C:\Program Files\QRS Diagnostic\Office Medic\Database\MSSQL$OFFICEMEDIC\Data.

   If you are overwriting an existing Office Medic Database you will be prompted to replace your existing files. Select "Yes to All" to overwrite the existing Database, or "No" to cancel replacing the files.

4. Open the SQL Server Service Manager as instructed in Step 2 and select the **Start** button. Close the SQL Server Manager

5. Open Office Medic.

Your database should look exactly the same as the last time you backed up your database.